## Pendleton Station Market

## **Online Application Procedures**

## Visit: <a href="https://parksrec.egov.basgov.com/pendletonny">https://parksrec.egov.basgov.com/pendletonny</a>



Click on the Pendleton Station Market icon.

The Pendleton Station Market Info page will be presented:

← → C 😁 parksr	ec.egov.basgov.com/pendletonny/Sea	rch?TagId=1104	*
	Parks & Recreation		Sign Up Log in
(Colored	Pendleton Statio	on Market	
	Search term		Search
	Pendleton Station Marl	ket	
	PENDLETON STATION Market (())) Farm & Art Market PSM	About the Market Pendleton Station Farm & Art Market runs one Sunday a month, is conveniently located next to Pendleton 6570 Campbell Blvd. There is ample parking behind Town Hall and easy access from Campbell Blvd. We in our market to explore local farmers, bakers, crafters, jewelers and many other unique vendors! There is plenty to do at Pendleton Town Park after you browse the market including an all inclusive playgre pad, tennis and basketball courts, baseball diamonds, and pavilion rentals. Market Dates, Themes and Hours	Town Hall at vite you to visit ound and splash

Scroll down to the bottom. You will see a list of dates. You will have to enroll separately for each date you want to apply for. It only takes a few minutes to do. Click on the word "Request"

Session	Session Dates	Days of Week	Location(s)	Grade/Age	Filled	
Pendleton Station Market, June	06/22/2025	SMTWTFS	Town Hall		0/20	Info Request
Pendleton Station Market, July	07/20/2025	SMTWTFS	Town Hall		0/20	Info Request
Pendleton Station Market, August	08/17/2025	SMTWTFS	Town Hall		0/20	Info Request
Pendleton Station Market, September	09/21/2025	SMTWTFS	Town Hall		0/20	Info Request
Pendleton Station Market, October	10/19/2025	SMTWTFS	Town Hall		0/20	Info Request

This screen should pop-up. You may need to create an account if you haven't yet. You'll click on your name once your account is set up to continued.

← → C º= parksree	.egov.basgov.com/pendletonny/Registrat	ion/Program?SessionId=265	16&TagId=1104			☆
	Parks & Recreation Admin	Programs ▼ Facilities	•			📌 \varTheta
Carles Street	Pendleton Station	Market Pend	leton Station N	1arket, June		
	Back to Results					
	Session Dates	Days of Week	Location(s)	Grade/Age	Filled	
	06/22/2025	SMTWTFS	Town Hall		0/20	More Info
	Christa Durshordwe Resident	No Fee	-			
			Session Total:	\$0.00		
	<b>^</b>		Select Member	s Above		1

Next, select the date under your name. It will show "no fee" but you will be invoiced after application approval. Click "Submit Application."

Pendleton Static	on Market Pe	ndleton Station	Market, June		
Back to Results					
Session Dates	Days of Week	Location(s)	Grade/Age	Filled	
06/22/2025	SMTWTF	S Town Hall		0/20	More Info
Christa Durshordwe Resident	No Fee				
O Market Vendor June	\$15.00				
		Session Tot Submit App	al: \$0.00 plication		

There are 4 pages of rules, regulations and waivers to review and accept. Once complete, click on "Agree to Waiver."

	Pendleton Market Vendors
Agreed	to a suspension of their permit privileges until their case can be reviewed by the town board.
Pendleton Market Rules & R Agreed	5. Vendors will keep their market space free from clutter and garbage during the market hours and will clean up their designated space and the space immediately in their surrounding areas at the end of
Pendleton Market Vendors Not Complete	the market day. All garbage must be bagged up and brought to the designated cans around the Market area. In the event the vendor's space was not cleaned after a market day, any accrued cleaning costs will be applied to the vendor.
Pendleton Market Food Tru Not Complete	6. No one will be permitted to sell at the market unless they have an approved application and have fulfilled all requirements (i.e. applications, licenses, certificates and fees). You cannot designate your space to anyone but your business unless consulted with the Market organizers.
	<ol> <li>All State, County, Town and Federal laws and regulations must be followed and is the responsibility of the vendor to ensure they are in compliance.</li> </ol>
	Agree to Waiver

You'll be presented with this screen. Click on "Finish and Proceed."

Waivers	×
Pendleton Market Terms Agreed	Pendleton Market Food Trucks
Pendleton Market Rules & R Agreed	<ol> <li>Food Trucks are permitted on Market grounds and will be required to abide by the same rules and regulations as all other Market Vendors.</li> <li>There will be a designated Food Truck area.</li> </ol>
Pendleton Market Vendors Agreed	<ol> <li>Food Truck vendors may request a non-food truck location if space is available.</li> </ol>
Pendleton Market Food Tr Agreed	Accepted.
	+
	Finish and Proceed

Next you will fill out the application form including uploading your COI and auto insurance forms.

Complete Request	×	
Name		
Christa Durshordwe		
TAX ID # (if applicable):		
BUSINESS NAME:		
CONTACT NAME:		
Auuress		
Phone Number		
Email Address	)	
FACEBOOK HANDLE:		
INSTAGRAM HANDLE:		
Products/services are being offered? Please be specif	fic.	
Please uplead your Certificate of Insurance		
Please upload your Certificate of Insurance	Linkset	Unload COL and auto insurrous h
Please Upload a File	Upload	Upload COI and auto insurance h

Click on "Request" to complete. You'll be presented with the below message. Once approved a payment link will be sent you via the email address provided.

Program Session Request for **Pendleton Station Market - Pendleton Station Market, June** has been successfully submitted. You will be informed via email when a decision has been made on your application.